



## ADMINISTRATIVE FEE SCHEDULE

In applying prudent fiscal policies, the Foundation's Board of Directors has established fees to provide for the ongoing management and administration of our funds. Fees are structured with the objective that each fund supports the financial and administrative services provided to it.

### What do fund administration fees support?

- ❖ Standard management and administration services required by each fund, such as financial statement preparation, investment oversight, preparation of annual audit, required overhead, and impactful grant-making and evaluation processes.
- ❖ A permanent community resource that benefits our community forever.
- ❖ A knowledgeable and passionate staff that offers personalized service, education, and connections to strategic funding opportunities.
- ❖ Technical assistance to local nonprofit organizations.
- ❖ A center of expertise about community opportunities, effective charitable organizations, and community leadership.

### Fee Schedule

	Minimum Contribution Level	Balances less than \$1 Million	Balances exceeding \$1 Million
Unrestricted Funds	\$10,000	1.50%	1.30%
Field of Interest Funds	\$20,000**	1.75%	1.50%
Donor Advised Funds	\$25,000**	1.75%	1.50%
Agency/Organizational Endowment Funds	\$5,000	1.25%*	1.00%
Community Discretionary Fund	None	1.50%*	1.50%

\* Minimum Annual Fee is \$200 \*\* Minimum Contribution Level can be achieved over five years.

Service fees are calculated annually based on the September 30th market value of the previous year. In the first year an endowed fund is established fees are pro-rated on a quarterly basis.

The Foundation reserves the right to negotiate additional charges as necessary for special services. Fees are effective as of January 1, 2011 and are subject to change by the Board of Directors.